



1535 State Street, Quincy, Illinois 62301

217-222-4907

www.hansenspear.com

Where to put this: Bring this copy to Hansen-Spear where we will copy it and place it in our fireproof file under your name. We can also make additional copies if you need them. Place your copy in a safe place, preferably fireproof, in your home where you and your relatives know where it is.

Name: First Middle Last

Address: Street

City State County

Zip code Nickname

Sex Race Veteran yes no

Birth date

Birthplace: city state

Father's name: first middle last

Mother's Maiden name: first middle last

marital status education: yrs of high school yrs of college

Spouse: first middle last (maiden)

Survives: (circle) yes no (if no) date of death:

Marriage date: Marriage place: city state

Occupation (i.e. Salesman)

Business (i.e. Discount Store)

Social Security Number:

Next of kin/Informant: first middle last

Address: street city

state zip code

Funeral/Memorial Service Requests

Things to have on hand with this file: *picture for obituary, copy of veterans discharge papers – DD214*

Where:

Visitation: (circle) evening before day of the service

Wake/rosary service: (circle) yes no

(circle) Burial Entombment Cremation Body Donation

Cemetery: (name and city)

Service Music: (songs, instruments, soloists, musical groups or CD music selection)

Visitation Music: (background)

Minister/Euologist/Readers:

Florist Choice:

Floral preferences:

Hair Stylist (name, phone number, place of business)

Memorials:

Pallbearers: (4-6 to carry casket, 8 at the most)

Honorary Pallbearers: (People you would ask, but they can't lift or are out of town)
